

## About Us

**Crowthers Chartered Accountants** are based in the market towns of Pershore in Worcestershire and Ledbury in Herefordshire. Whilst the firm has around 10 staff in each office, the dedicated **Agricultural Team** looks after all of our farming clients across both offices.

Jonathan Crowther has had a special interest in farming for over 30 years and both Sophie and Nichola are farmers' daughters. Sophie is a qualified Chartered Accountant and manages the accounts work for our clients. Nichola is training for her accountancy exams and previously worked as a farm secretary for a large firm of farm consultants.



**Jonathan, Nichola and Sophie enjoy a farm visit**

**Moule & Co** are based in North Worcestershire and cover the same area as Crowthers. Hannah Moule, a farmer's daughter, qualified as a Chartered Surveyor and Agricultural Valuer in 2004 having previously studied at Harper Adams University College. Moule & Co have a small team of specialised staff looking after a wide range of farming and rural business clients.

## Fees

We will aim to provide fixed fees for our combined services. Once the level of work required is agreed we will quote a fixed fee payable in monthly instalments. Our fees for farm secretarial work start from £20 per hour.

## Contact Details

### The Agricultural Team at Crowthers:

Jonathan J Crowther FCA (Director)  
Sophie J Howard ACA (Agricultural Manager)  
Nichola C Cook (Agricultural Assistant)

### Pershore Office

The Courtyard  
19 High Street  
Persore  
Worcestershire WR10 1AA  
**Tel: 01386 552644**

### Ledbury Office

10 The Southend  
Ledbury  
Herefordshire HR8 2EY  
**Tel: 01531 631500**

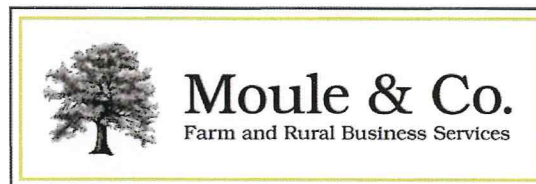
Email: [farming@crowther.co.uk](mailto:farming@crowther.co.uk)  
[www.crowther.co.uk](http://www.crowther.co.uk)

Crowthers Accountants Limited is registered to carry on audit work and regulated for a range of investment business activities by the Institute of Chartered Accountants in England and Wales

### For Hannah Moule at Moule & Co:

Millridge Farm  
Parsons Lane  
Hartlebury  
Nr Kidderminster  
Worcestershire  
DY11 7YQ  
**Mobile : 07976 568053**  
**Office : 01299 250184**

Email: [info@mouleandco.co.uk](mailto:info@mouleandco.co.uk)  
[www.mouleandco.co.uk](http://www.mouleandco.co.uk)



THE COMPLETE

## FARM SECRETARIAL SERVICE

FROM THE PROFESSIONALS



**Jonathan Crowther, Sophie Howard,  
Hannah Moule and Nichola Cook**

 **crowthers**  
chartered accountants  
'support for family farms'

## A New Modern Farm Office

In response to the ever increasing administrative chores and paperwork, we have developed a new service to help bring back control to the farm office.

Our two professional firms have combined to offer a truly comprehensive range of services for farmers.

- **Crowthers Chartered Accountants** provide bookkeeping, accounting and taxation support to the farm office.
- **Moule & Co, Rural Chartered Surveyors** provide farm business advice and deal with regulatory compliance issues.

Our two firms offer our farming clients a business and financial service aimed to free up the time you spend in the office and take away the burden of administration.

Our services fall into 3 sections:

- **Accounting Support** – provided by Sophie Howard ACA and Nichola Cook of Crowthers.
- **Farm Business Support** – provided by Hannah Moule.
- **Taxation Support** – provided by Jonathan Crowther FCA.

This unique partnership is designed to help keep our farming clients farming.

### Other Professional Services

Crowthers Chartered Accountants can also provide the full package of year-end accounting and taxation services, including the preparation of financial accounts as well as business and personal income tax returns.

Full details of these services are provided in a separate brochure entitled 'Agricultural Services'.

Similarly, Moule & Co can provide other professional land management services in addition to the services offered in this brochure.

We can offer a complete farm secretarial solution but both firms are happy to work with any existing advisers as our services can be cherry picked to preserve your existing professional relationships which may have been forged over many years.

## Take Control of your Accounts

### Accounting Support

We offer a range of accounting services from bookkeeping to full estate management accounting:

### Bookkeeping and VAT

- Sales invoice processing
- Purchase invoice processing and writing cheques
- VAT records and returns (filing online)
- Bank reconciliation
- Payroll processing – wages and PAYE

### Forecasting

- Budgets and cashflow forecasts
- Monthly/quarterly cashflows
- Monitoring enterprise margins

### Management Accounting

- Profit and loss accounts and balance sheets
- Enterprise accounting
- Year end stock valuations and adjustments
- Benchmarking results and reporting to lenders

### Cost Savings

- Mobile phone costings and utility bill comparisons



**Nichola Cook & Sophie Howard ACA**  
(provide the accounting support)

## Take Control of your Finances



**Hannah Moule and Jonathan Crowther FCA**  
(provide farm business and taxation support)

### Farm Business Support

Moule & Co offer a full range of professional services farms and rural businesses. They specialise in providing support in the farm office, and can assist with:

- **Livestock records** - movement books, vet records etc
- **Cropping records** – grassland and arable
- **Feedstuffs** – hygiene records
- **Maintaining motor vehicle and equipment costs**
- **Employment records** - training records, staff records etc
- **Single Payment forms and Cross Compliance schemes**
- **Regulations** – farm assurance, environmental, H&S etc
- **General office duties** – typing, filing etc

### Taxation Support

Jonathan Crowther is a Chartered Accountant with 30 years experience advising farming clients on taxation matters. He offers a range of stand-alone tax services, including:

- **Personal and Business Tax Planning**
- Making the most of **Capital Investment** in the farm
- Tax issues from **diversification** into non farming venture
- **Capital Gains Tax Advice** and Entrepreneurs Relief
- **Inheritance Tax Planning** - APR and the farmhouse issue
- **Succession Planning** for family farmers